



<https://nces.ed.gov/pubs2010/2010801.pdf>

THE FORUM CODE OF DATA ETHICS

INTEGRITY

- 1. DEMONSTRATE HONESTY, INTEGRITY, AND PROFESSIONALISM AT ALL TIMES.**
- 2. APPRECIATE THAT, WHILE DATA MAY REPRESENT ATTRIBUTES OF REAL PEOPLE, THEY DO NOT DESCRIBE THE WHOLE PERSON.**
- 3. BE AWARE OF APPLICABLE STATUTES, REGULATIONS, PRACTICES, AND ETHICAL STANDARDS GOVERNING DATA COLLECTION AND REPORTING.**
- 4. REPORT INFORMATION ACCURATELY AND WITHOUT BIAS.**
- 5. BE ACCOUNTABLE, AND HOLD OTHERS ACCOUNTABLE, FOR ETHICAL USE OF DATA.**

DATA QUALITY

- 6. PROMOTE DATA QUALITY BY ADHERING TO BEST PRACTICES AND OPERATING STANDARDS.**
- 7. PROVIDE ALL RELEVANT DATA, DEFINITIONS, AND DOCUMENTATION TO PROMOTE COMPREHENSIVE UNDERSTANDING AND ACCURATE ANALYSIS WHEN RELEASING INFORMATION.**

SECURITY

- 8. TREAT DATA SYSTEMS AS VALUABLE ORGANIZATIONAL ASSETS.**
- 9. SAFEGUARD SENSITIVE DATA TO GUARANTEE PRIVACY AND CONFIDENTIALITY.**



SEAC Member Responsibilities

Bring representation of your constituency to discussions.

Treat other members as equal partners.

Listen and respect each other's views.

Do homework and bring information to the table.

Help produce results and check progress intermittently.

Share information with your constituency group, as possible.

Attend as many of the 10 meetings per year as possible; if unable to attend, notify SPIN prior to the meeting, and try to send a designee in your absence.

Leading by Convening Principles

Acknowledge disagreement as part of the process to move forward.

Work together and assume roles and responsibilities appropriate to your knowledge, skills and interests.

Be outcome-driven. Focus on results for students with disabilities.

Focus on the positive with a solutions orientation.